

Contractor's Statement of Professional Conduct & Safety Awareness

Standards of Behavior

The contractor shall maintain "professional" standard of employee/subcontractor employee competency, conduct, appearance and integrity and shall be responsible for taking such disciplinary action with respect to its employees as necessary. The contractor shall ensure employees do not disturb or use Healthy Generations clients' furniture, appliances, desks/surfaces, drawers, cabinets, or use Healthy Generations client computer/telephones/faxes, except as authorized. Employees shall not eat while on duty, only during authorized breaks or lunch periods, then they shall be in an appropriate/designated area. The Healthy Generations clients' residence shall be considered a non-smoking facility and smoking is not allowed anywhere inside the perimeter of the dwelling or within 50 feet of any entrance to the dwelling. The contractor shall provide Healthy Generations with a copy of their employee conduct handbook.

Health & OSHA Workplace Safety Training

The contractor shall comply with OSHA standards and all other Federal, State and local regulations for the purpose of providing safety precautions to all of his/her employees who are subject to occupational exposure to potentially infectious blood, body fluids/waste and/or materials as a result of the weatherization work performed under this contract. The contractor shall have trained personnel, all required safety procedures, equipment and supplies in place from day one in case of an emergency that requires blood or other bodily fluids to be cleaned in the facility. The contractor shall furnish such records on request to Healthy Generations if needed.

The contractor shall provide all employees training as necessary for the performance of the work in this contract. Training shall include all applicable OSHA requirements and other industry standards.

Asbestos Awareness/Training Classes

Some of the homes of Healthy Generations clients are older structures and may contain some asbestos containing building materials. The contractor shall provide at the contractor's expense, "Asbestos Awareness" training within 30 days of the contract starting date to satisfy OSHA and EPA regulations for Healthy Generations contract file.

Omission & Vague Proposal Criteria

(1) Material omission(s) may cause this proposal to be rejected as unacceptable.

(2) Proposals which are generic, vague, or lacking in detail may be considered unacceptable. The contractor's failure to include information that Healthy Generations has indicated should be included may result in the proposal being found deficient if inadequate detail is provided.

(3) Healthy Generations cannot make award based on a deficient offer. Therefore, receipt of an "Unacceptable" determination of acceptability for any factor will make the offer ineligible for award, unless the Healthy Generations elects to enter into discussions with that contractor and all deficiencies are remedied in a revised proposal.

The violation of any provision of this professional conduct statement shall result in the immediate termination of your weatherization and could result in legal action on behalf of Healthy Generations.

Signed by Owner/Responsible Management | Date

Signed by Healthy Generations Agency Official | Weatherization | Date